CORRIGENDUM

Sub: Applicability of FD Memo No 1480-F(Y) dated 01.04.2020

Finance Department had recently issued FD Memo No. 1480-F(Y) dated 01.04.2020 prescribing the revised guidelines for facilitating emergency procurements related to treatment and prevention of COVID 19 disease.

2. Now, in partial modification of Para 3(iii) of the Memo No. ibid it is hereby notified that the revised procurement provisions and guidelines will be applicable only for the Health & Family Welfare and MSMET Departments and their subordinate offices instead of “any Department” as mentioned in the aforesaid Order.

3. Para 3(vi) of the aforesaid Memo is amended as follows:

   a) In case the Department itself is doing the procurement, it is mandatory to constitute a Committee consisting of senior and suitable officers to recommend about the exact procurement procedures to be followed and decisions to be made as per the said guidelines. The Financial Advisor of the concerned Department should mandatorily be made a member of such Committee.

   b) In case the procurement is to be done by any subordinate office, a committee should be constituted in that office consisting of senior officers including those looking after Finance and Accounts in such office. For offices situated at Kolkata and nearby districts, the Deputy Financial Advisor/ Assistant Financial Advisor may be made a member of such committees.

Additional Chief Secretary to the Government of West Bengal
No. 1575 /1(200)-F(Y) Dated, the 15th April, 2020

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, ____________________________________________________________________________
   Department. This may kindly be forwarded to all Statutory/Autonomous/Local Bodies/Grant in Aid institutions, etc under the Administrative control of the Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, ____________________________________________________________ Department.
7. Commissioner, ____________________________________________________________________________ Division, ____________________________________________________________________________
8. Director, ____________________________________________________________________________
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
13. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police ____________________________________________________________________________
14. Sub-Divisional Officer, ____________________________________________________________________________
15. Treasury Officer, ____________________________________________________________________________

16. Block Development Officer, ____________________________________________________________________________
17. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.

[Signature]
Deputy Secretary to the Government of West Bengal