ORDER

As per direction of the Chief Secretary, Government of West Bengal, vide Order No. H & FW/133/20, Dated 25/03/2020 and in continuation of this Department’s Order No.1651-F(H), Dated-29/04/2020, the following Schedule ‘A’ English Stenographer of the secretariat pool under this Department, are hereby temporarily posted to the Control Room Duty in the Disaster Management and Civil Defence Department in State Emergency Operation Centre at Nabanna, 2nd floor, Room No. 203, round the clock in three shifts from 15th May, 2020 to 21st May 2020, for combating the spread of COVID-19 in the interest of public service-

<table>
<thead>
<tr>
<th>Date</th>
<th>1st Shift, from 6:00 hrs to 14:00 hrs</th>
<th>2nd Shift, from 14:00 hrs to 22:00 hrs</th>
<th>3rd Shift, from 22:00 hrs to 6:00 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>15/05/2020</td>
<td>SMT. MINA BAGULI, SENIOR PERSONAL ASSISTANT, Mobile-9836515236</td>
<td>SHRI TANMOY KUMAR JANA, SENIOR PERSONAL SECRETARY GRADE-I, Mobile-9433585791</td>
<td>SHRI KALI SHANKAR BAGCHI, SENIOR PERSONAL ASSISTANT, Mobile-9163879167</td>
</tr>
<tr>
<td>16/05/2020</td>
<td>SMT. JUBILEE DUTTA (NEE DAS), SENIOR PERSONAL ASSISTANT , Mobile-9477157213</td>
<td>SHRI ASIM KUMAR DAS, SENIOR PERSONAL SECRETARY GRADE-II, Mobile -9051898380</td>
<td>SHRI RUPAK MAZUMDER, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9830078405</td>
</tr>
<tr>
<td>17/05/2020</td>
<td>SHRI IMTEYAZ AHMAD, PERSONAL ASSISTANT, Mobile-9831647346</td>
<td>SHRI RAJ KUMAR PRADHAN, SENIOR PERSONAL ASSISTANT, Mobile-9432261639</td>
<td>SHRI MALAY KUMAR SINGHA, PERSONAL SECRETARY, Mobile-9563614633</td>
</tr>
<tr>
<td>18/05/2020</td>
<td>SMT. SUJATA MUKHERJEE (SADHUKHAN), SENIOR PERSONAL ASSISTANT, Mobile-9903547348</td>
<td>SHRI BIDYUT KUMAR RAY, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9830238912</td>
<td>SHRI MUKTI PADA DAS, PERSONAL ASSISTANT, Mobile-9836085729</td>
</tr>
<tr>
<td>19/05/2020</td>
<td>SMT. SUTAPA CHAKRABORTY, SENIOR PERSONAL ASSISTANT, Mobile-9432264172</td>
<td>SHRI SOUMEN POLLEY, PERSONAL SECRETARY, Mobile -9433903180.</td>
<td>SHRI BISWAJIT BISUL, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9674495338</td>
</tr>
<tr>
<td>20/05/2020</td>
<td>MOHAMMED ARIF, PERSONAL ASSISTANT, Mobile - 9831170493.</td>
<td>SHRI SRIMANTA KUMAR NASKAR, PERSONAL SECRETARY, Mobile-9432264172.</td>
<td>SHRI SANJIB SARKAR, SENIOR PERSONAL ASSISTANT, Mobile-9831301345</td>
</tr>
<tr>
<td>21/05/2020</td>
<td>SMT. UMA BARUA, SENIOR PERSONAL ASSISTANT, Mobile-9830416477</td>
<td>SHRI TARUN KUMAR MAJUMDER, SENIOR PERSONAL SECRETARY GRADE-II</td>
<td>SHRI RANJAN MANDAL, PERSONAL ASSISTANT, Mobile-9903914905</td>
</tr>
</tbody>
</table>

The services of all the Schedule A English Stenographers mentioned here in above will be reverted back to their normal places of posting as soon as their control room duties are over.

Sd/- S.K Ram
Commissioner
Finance Department
Govt. of West Bengal
No.1713/1(12)-F (H)                       Dated -12/05/2020

Copy forward for information and necessary action to:-

1. Sr. PS to Hon’ble MIC, Finance Department, Nabanna, Howrah
2. Sr. PS to Chief Secretary, Government of West Bengal,
3. PS to Additional Chief Secretary, Finance Department, Nabanna, Howrah.
4. Shri Dushyant Nariala, IAS, Principal Secretary, Disaster Management and Civil Defence Department, Nabanna, Howrah.
5. Sr. PA to Commissioner, Finance Department, Nabanna, Howrah.
6. Shri Amit Kr Mondal, Joint Secretary, Finance Department, Nabanna, Howrah.
7. Shri Soumya Biswas, OSD & Ex-Officio Deputy Secretary, Finance Department, Nabanna, Howrah.
8. The Assistant Secretary(Establishment),_______________________Department
   (The Department to which the concerned Stenographers is attached)
9. Shri / Smt.--------------------------- Sr PS/PS/Sr PA/PA.
10. Shri Sumit Mitra, Network Administrator, Budget Branch, Finance Department, Nabanna, Howrah.
    He is requested to upload this order to www.wbfin.gov.in website.
11. Shri Saumitra Biswas, Sr. Software Developer, Finance Department, Nabanna, Howrah.
    He is requested to upload this order to www.wbsteno.gov.in website.
12. Office copy

Assistant Secretary
to the Govt. of West Bengal