

Government of West Bengal  
Finance Department  
Audit Branch  
NABANNA, Howrah-711102

Memo No. 2045-F(Y)

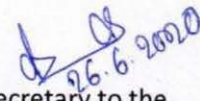
Dated 26.06.2020

**MEMORANDUM**

**Sub: Extension of period for recording comments in SAR by Reporting Authority, Reviewing Authority and Accepting Authority in HRMS for the Appraisal Year 2018-19**

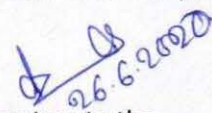
In partial modification of Memo No. 1530-F(Y) dated 7<sup>th</sup> April, 2020 the last date for grading and evaluation of SAR in HRMS for the Appraisal Year 2018-19 by Reporting Authority, Reviewing Authority and Accepting Authority is extended as follows:

Name	Extended last date for evaluation and forwarding SAR in HRMS
Reporting Authority	30 <sup>th</sup> June, 2020
Reviewing Authority	10 <sup>th</sup> July, 2020
Accepting Authority	25 <sup>th</sup> July, 2020

  
Joint Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5<sup>th</sup> Floor, Sector-I, Salt Lake, Kolkata-700064.
4. The Chief Secretary to the Government of West Bengal.
5. The General Manager, Reserve Bank of India, Banking Department, 15 N.S. Road, Kolkata-I.
6. The General Manager, Reserve Bank of India, PAD, 15 N.S. Road, Kolkata-I.
7. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110001.
8. The Additional Chief Secretary/Principal Secretary/Secretary,  
..... Department, Government of West Bengal.
9. The Secretary, Finance (Audit) Department, Government of West Bengal
10. The Commissioner, ..... Division,
11. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance Department, Government of West Bengal.
12. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this order in the Finance Department's website.
13. The .....Department / Directorate .....
14. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons Range, Kol-I.
15. The Director .....
16. The District Magistrate / District Judge / Superintendent of Police, .....
17. The Sub-Divisional Officer, .....
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office - I, 81/2/2, Phears Lane, Kol-12.
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -II, P-I, Hyde Lane, Kol-12.
20. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -III, SUVANNA, SGO Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, Plot No-9, Block- DF, Sector-I, Bidhannagar, Kol-64.
21. The Treasury Officer, .....
22. The Group ...../..... Branch, Finance Department

  
Joint Secretary to the  
Government of West Bengal