MEMORANDUM

Sub: **Extension of validity of FD Memo No.1491-F(Y) dated 02.04.2020**

Finance Department had earlier issued Memo No. 1491-F(Y) Dated 02.04.2020 specifying additional austerity measures to be followed by all Government and semi Government offices for combating COVID-19 disease in our State.

Now the validity of the Memo No. ibid is extended upto 30.09.2020 or until further orders, whichever is earlier.

H.K. Dwivedi
Additional Chief Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, __________________________ Department. **This may kindly be forwarded to all Statutory/Autonomous/Local Bodies/Grant in Aid institutions, etc under the Administrative control of the Department.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, __________________________ Department.
7. Commissioner, __________________________ Division, __________________________
8. Director, __________________________
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
13. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police________
14. Sub-Divisional Officer, __________________________
15. Treasury Officer, __________________________
16. Block Development Officer, __________________________
17. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.

Deputy Secretary to the Government of West Bengal