MEMORANDUM

Sub: Submission and Processing of eBills/eAdvises at Treasuries/Pay and Accounts Offices

In partial modification of FD Memo No. 1880-F(Y) dated 06.06.2020, the Treasuries and Pay and Accounts Offices, w.e.f. 17.07.2020, will again start to receive and process eBills/eAdvises on the basis of signed Annexure I submitted online by DDOs/Administrators except Advance Adjustment Bill in TR Form 28.

The modalities for submission and processing of Bills will be similar to the procedures specified in FD Memo No. 1380-F(Y) dated 23.03.2020, 1399-F(Y) dated 24.03.2020, 1423-F(Y) dated 26.03.2020, 1500-F(Y) 03.04.2020 and other related orders and instructions issued by Finance Department and Director of Treasuries and Accounts, West Bengal.

Bills/Advises which have already been received at the Treasuries and have not yet been passed/disposed may also be processed and passed/disposed online by the concerned Treasury officials.

The DDOs/Administrators will submit without fail the duly signed and authenticated physical copy of Bills/Advises to the concerned Treasury after following the procedures specified in FD Memo No. 1827-F(Y) dated 01.06.2020 as per the following schedule:

<table>
<thead>
<tr>
<th>Particulars of Passed Bills / Advices</th>
<th>Date of Submission of Physical copy to treasury</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Bills/Advises passed between 1st and 15th of any month</td>
<td>The next working day after 15th Day or subsequent days of the month as decided by Directorate of Treasury and Accounts.</td>
</tr>
<tr>
<td>For Bills/Advises passed between 16th and the end of any month</td>
<td>The first working day or subsequent days of the next month as decided by Directorate of Treasury and Accounts.</td>
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</tbody>
</table>

Last date of submission of Treasury Accounts to the AG (A&E), WB for the Month of July & August is extended to 17th August and 15th September 2020 respectively.

This order will take effect from 17.07.2020 and will be valid till 31.08.2020.

H.K. Dwivedi
Additional Chief Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, Department. **This may kindly be forwarded to all Statutory/Autonomous/Local Bodies/Grant in Aid institutions, etc under the Administrative control of the Department.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
7. Commissioner, ____________________________________________ Division, ____________________________________________

8. Director, ________________________________________________

9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
13. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police__________________________

14. Sub-Divisional Officer, __________________________________
15. Treasury Officer, ____________________________________________

16. Block Development Officer, ________________________________
17. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.

Jt. Secretary to the
Government of West Bengal