

Government of West Bengal
Finance Department
Nabanna, Howrah

No. 2268-F(Y)

11th April, 2019

To
The Additional Chief Secretary / Pr. Secretary /Secretary
.....Department (All)
Government of West Bengal

**Subject: Introduction of “Administrative Approval and Financial Sanction”
Module in IFMS**

Sir/Madam,

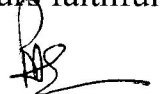
The “**Administrative Approval and Financial Sanction**” (AAFS) Module in IFMS has been introduced from this Financial Year vide FD Memo No. 2131-F(Y) dated 5th April, 2019.

The AAFS Module shall facilitate the Departments to instantly track the financial progress of individual Projects in IFMS itself from commencement to closure within a Financial Year and across multiple Financial Years. The UO Nos. for such Projects are required to be issued in IFMS only henceforth by respective Competent Authorities as per their delegated powers. **Data of existing ongoing projects that is already there at DDO level in IFMS (Legacy Details) needs to be updated and captured by respective Departments for getting full advantage of AAFS Module.** Necessary procedures have been detailed in the Memorandum mentioned and “**User Manual**” have been uploaded in the IFMS portal.

I am directed to request you to kindly issue necessary instructions for use of this module for **new projects** and also for **Legacy Details Entry / Up-dation of ongoing projects** under your department.

Thanking you,

Yours faithfully,



(P.A. Siddiqui)

Secretary
Finance Department