

**GOVERNMENT OF WEST BENGAL  
FINANCE DEPARTMENT  
AUDIT BRANCH  
NABANNA, MANDIRTALA, HOWRAH-711 102**

No. 3062-F(H).

Dated, Howrah, the 2<sup>nd</sup> October, 2021.

**ORDER**

Apropos ensuring all essential public services during the forthcoming Puja Holidays commencing on and from 9<sup>th</sup> October to 24<sup>th</sup> October, 2021, the Officer-In-Charge of all Groups/Cells/Branches of this Department, are hereby requested to monitor the work assigned to his or her Group/Cell/ Branch on 11<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 21<sup>st</sup> & 22<sup>nd</sup> October, 2021, being specified for Roster Duty.

2. Accordingly, Staff of each Group/ Cell/ Branch of this Department whom the Officer-In-Charge shall consider befitted for attending duties from Home through e-Office, as and when required, during Puja Holidays on the dates mentioned in Para-I.

3. This issues with the approval of Principal Secretary of this Department.

Sd/- S.K.Ram  
Commissioner  
Finance Department  
Government of West Bengal.

No. 3062(100)-F(H).

Dated, Howrah, the 2<sup>nd</sup> October, 2021.

Copy forwarded for information and necessary action to :-

- 1) All Secretaries/Additional Secretaries/Commissioners/Special Secretaries/ Joint Secretaries/Deputy Secretaries/Assistant Secretaries of Finance Department.
- 2) The Sr.P.S. to MIC, Finance Department.
- 3) The P.S. to Principal Secretary, Finance Department.
- 4) The Sr. P.A. to the Commissioner, Finance Department.
- 5) All Groups/ Cells/Branches of this Department.
- 6) Shri Kripasindhu Mukherjee, Section Officer, Finance Department, Group-H, Nabanna.
- 7) Shri Sumit Mitra, Network Administrator, Finance Department.
- 8) Shri Saumitra Biswas, Sr. Software Developer, Finance Department, Group-H. Nabanna.
- 9) Office Copy.
- 10) Guard file.

  
Deputy Secretary to the  
Government of West Bengal.