ORDER

No. – 50-SB(SM)-20 Howrah, the 23rd day of March, 2020

Subject: Constitution of the West Bengal State Emergency Relief Fund

The State Government is required to take urgent steps to provide relief and assistance for combating emergencies which are not related to natural disaster.

2. In order to effectively combat these unforeseen emergencies, it is decided to create “The West Bengal State Emergency Relief Fund” so that additional resources are quickly mobilized to cope up with the situation and to provide immediate relief.

3. Object:

The purpose of the fund will be as follows:

(i) to provide relief to the people affected by the emergency situations.
(ii) to assist the State Government for creation/upgradation of infrastructure and other logistics to cope with the emergency.
(iii) to provide funds for transportation and rehabilitation for persons affected by the emergency.
(iv) to provide fund for mass awareness among the public about the emergency and ways to prevent it.
(v) to provide funds for R&D/ development of newer methods / techniques for affectively coping with the emergency.
(vi) any other aspects related to prevention and control of situation arising out of emergency.

4. Source

The contribution to the West Bengal State Emergency Relief Fund may be received in cash and kind from the following sources: -

(i) Donations/contributions from Charitable Institutions/ Organizations/ Trusts and individuals.
(ii) Contribution from the State and Central Public Sector Companies.
(iii) Contribution from the Private Sector Companies.
5. The said Fund shall be **operated by the Finance Department**.

6. **Manner of Administration of the Fund**.

(a) The criteria as well as the amount for allocation for specific purposes, shall be decided by a Committee to be known as the West Bengal State Emergency Relief Fund Management Committee.

(b) The Managing Committee shall comprise of the following –

   i. Chief Secretary to the Government of West Bengal, – Chairman
   ii. Secretary to the Government of West Bengal, Finance Department – Member will act as convener,
   iii. Secretary to the Government of West Bengal, Home Department – Member
   iv. Secretary to the Government of West Bengal, Disaster Management and Civil Defence Department – Member

(b) The Committee shall determine its own procedure.

7. All cash contributions received in the fund shall be kept in a dedicated Bank Account to be opened for this purpose.

8. The fund will be audited by a Chartered Accountant firm empanelled by the Accountant General, West Bengal.

9. Joint Secretary, Finance will act as the Nodal Officer for managing the contributions received under the fund. Details of the Nodal officer are as follows:

   (i) For contribution in Kind: Shri Sanjay Bansal, IAS, Secretary, Health, Mobile: 9051022000, email: wbsacs@gmail.com

   (ii) For contribution by Cheque/ Draft/ Online payments: Shri. Khalid A. Anwar, IAS, Joint Secretary Finance, Mobile: 9903236466, email: wbserf@gmail.com

10. Details of the Bank Account for the West Bengal State Emergency Relief Fund are as follows: **Bank: ICICI Bank Ltd., Branch: Howrah, A/c No: 628005501339, IFSC Code: ICIC0006280, MICR Code: 700229010**

    Sd/-
    H.K. Dwivedi
    Additional Chief Secretary
to the Govt. of West Bengal
Copy forwarded for information & necessary action to:

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
5. .................................................. Group/ Branch, Finance Deprtment.
6. Sr. P.S. to Chief Secretary.
7. The Additional Chief Secretary/Principal Secretary/Secretary, ................................................................. Department.
8. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Building, 8, Lyons Range, Kolkata – 700 001.
9. The State Information Officer, National Informatics Centre, Bidyut Bhaban, Ground Floor, D.J. Block, Sector-II, Salt Lake, Kolkata- 700 091
10. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I 81/2/2, Phears Lane Kolkata 700 012
11. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II P-1 Hyde Lane Kolkata 700 012
13. The Commissioner, .........................................Division
15. The Treasury Officer,...................................................Treasury.

Sd/-
Joint Secretary
to the Government of West Bengal
Finance Department
Government of West Bengal  
Finance Department  
Budget Branch  

ORDER  

No. 52-SB(SM)-20  
Howrah, the 26th day of March, 2020  

ADDENDUM  

Subject: Constitution of the West Bengal State Emergency Relief Fund  

In the light of the current crisis faced by the State due to COVID-19, it is hereby decided to use the funds from the West Bengal State Emergency Relief Fund set up vide Order No. 50-SB(SM)-20 dated 23.03.2020, exclusively for the purpose of combating COVID-19. 

H.K. Dwivedi  
Additional Chief Secretary  
to the Govt. of West Bengal  
Finance Department
Subject: West Bengal State Emergency Relief Fund

In view of the situation arising out of the outbreak of COVID 19 pandemic, it is hereby ordered that in continuation of Order No 50-SB(SM)-20 dated 23.03.2020 and subsequent addendum Order No. 52-SB(SM)-20 dated 26.03.2020, the West Bengal State Emergency Relief Fund will be under the overall umbrella of the Chief Minister's Relief Fund. It will be a temporary fund and will cease to operate after the emergency is over. Other provisions as detailed in order No 50-SB(SM)-20 dated 23.03.2020 shall remain unchanged.

H.K. Dwivedi
Additional Chief Secretary
to the Govt. of West Bengal
Finance Department
Copy forwarded for information & necessary action to:

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
5. ........................................... Group/ Branch, Finance Department.
6. Sr. P.S. to Chief Secretary.
7. The Additional Chief Secretary/Principal Secretary/Secretary, .......................................................... Department.
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15. The Treasury Officer, ...........................................Treasury.

Joint Secretary
to the Government of West Bengal
Finance Department